

## INFORMATION ON THE PROCESSING OF PERSONAL DATA

In accordance with art. 13 section 1 and item 2 of the General Regulation on the Protection of Personal Data of April 27, 2016, we would like to inform you that:

### I. Personal data administrator

The administrator of your personal data is KB Pomorze Sp. z o.o. with its registered office in Gdańsk, Sienna 50 Street, 80-605 Gdańsk (hereinafter: the Administrator). You can contact the Administrator by writing to the e-mail address: [office@kbpomorze.pl](mailto:office@kbpomorze.pl) or by calling: +48 58 343 23 20.

### II. Purpose, legal basis and processing period

Your personal data will be processed in order to conclude a contract with you and perform the Administrator's obligations and rights arising therefrom, as well as to enable the Administrator to secure and assert claims against you under the concluded contract.

The basis for the processing of your personal data is art. 6 clause 1 p. b) the Regulation on the protection of personal data of 27 April 2016 - processing is necessary to perform the contract to which you are a party or to take action at your request before the conclusion of the contract. The basis for processing your data after the completion of the contract is art. 6 clause 1 p. f) - processing is necessary for purposes resulting from legitimate interests pursued by the Administrator, i.e. to provide the Administrator with the possibility of securing or pursuing claims arising from the contract. Providing personal data by you is voluntary, however, failure to provide data may result in the inability to conclude a contract or performance of some of its provisions. Your personal data will be processed by the Administrator no longer than until the expiry of the limitation periods for claims arising from the concluded contract, unless the Administrator's obligation to store your data for a longer period results directly from applicable law.

### III. Information on data recipients

If you are a subcontractor to the Administrator in connection with the construction works contract concluded by the Administrator, your personal data may be transferred by the Administrator to entities to which the Company is obliged to provide data of its subcontractors pursuant to legal provisions. Your personal data will not be transferred by the Administrator to third countries (i.e. countries not included in the European Economic Area) or international organizations.

### IV. Rights related to the processing of personal data

Regarding the processing of personal data by the Administrator, you have the following rights:

- the right to request the Administrator to access your personal data, including obtaining a copy of your data from the Administrator;
- the right to request the Administrator to correct your data that is incorrect, as well as to supplement your data that is incomplete,
- the right to request the Administrator to delete your data;
- the right to request the Administrator to limit the processing of your data;
- the right to transfer your data (i.e. the right to receive your data from the Administrator and to send it to another administrator without any obstacles on the part of the Administrator, as well as to request the Administrator to send your data directly to another administrator);
- the right to object to the processing of your data for the purposes of direct marketing, as well as to object - for reasons related to your particular situation - against the processing of your data on the basis of the legitimate interest of the Administrator;
- the right to lodge a complaint with the supervisory body if it is determined that the processing of your data by the Administrator violates the law.

Legal rights (except the right to claim) you may realize by making appropriate proposals / statements to the Administrator directly, using the contact information described in paragraph I. of this document.

### V. Profiling

Your personal data are not used by the Administrator to make automated decisions and are not subject to profiling operations.